

Year 12 IB Practice Examinations Timetable, 2017

*Examination
Procedures
and
Timetable*



Year 12 IB

Practice Examinations Procedures

Examination Procedures

Students are responsible to ensure that they:

- have **read and understood** the Examination Timetable distributed
- comply with school policies regarding uniform and bags during the exam period.
- complete **QUIET** study in the Library/Study Hall if you are at school before or after an exam
- attend all co-curricular after school training sessions, and joint partnership lessons at MLC and Newington as normal.
- if no examination or co-curricular activity or practice, students are not required to be at school.

Lateness and absence for examinations:

- no extra time is awarded for lateness. Late students complete the examination at the same time as all candidates.
- students who are absent:
 - **MUST** have their parent/guardian phone the school on the morning of their absence. Should the school not be informed of an absence for an examination, then parents will be contacted at our earliest convenience.
 - **MUST** provide a medical certificate on the next day of attendance
 - sit the missed examination at the time advised on a revised timetable.

Arrival to examinations

Students:

- are **NOT** to enter the examination rooms until instructed to do so by staff
- must be present outside exam venue **15 min** before all examinations
- must **NOT leave bags IN THE CORRIDOR** but leave in lockers as usual
- must wear **full school uniform** and use the regulation school bag

Procedures for students accessing support provisions for examinations

All students doing **support provisions** must do so in rooms allocated. Rooming will be posted on BBC Level 3 near room 302 prior to examinations.

Procedures in the examination room:

Students **MUST**:

- **NOT** have electronic devices e.g. mobile phones, iPods etc., in their possession while sitting an examination. Mobile phones **MUST** be left in lockers or in the box in the front of the room, and, while exams are in progress, **MUST BE SWITCHED OFF**. Failure to do so may be deemed as '**Academic Misconduct**'
- have **their own equipment**, especially a **calculator**, as **NO BORROWING IS PERMITTED**
- **sign** identity sheets for each examination and put their **student number** on all papers
- not use the bathroom in a one hour examination or in the final half hour of an exam
- **NOT SPEAK** in the exam room and must sit in their designated seat
- **remain** for the entire examination time allocated for each examination.

1st WEEK	MORNING SESSION	ROOM	AFTERNOON SESSION	ROOM
Mon 21.8.17	8:45 am start SPANISH ab initio SL - Paper 1 (1h 30m) MANDARIN ab initio SL - Paper 1 (1h 30m)	MCNA MCNA	12:30 pm start PHYSICS HL - Paper 1 (1h) PHYSICS HL - Paper 2 (2h 15m) PHYSICS SL - Paper 1 (45 mins) PHYSICS SL - Paper 2 (1h 15m) MANDARIN @ SACS THEATRE @MLC SEHS @ Newington	- MCNA MCNA MCNA MCNA
Tues 22.8.17	8:45 am start PHYSICS HL - Paper 3 (1h 15m) PHYSICS SL - Paper 3 (1h)	MCNA MCNA	12:30 pm start SPANISH ab initio SL - Paper 2 (1h) MANDARIN ab initio SL - Paper 2 (1h)	MCNA MCNA
Wed 23.8.17	8:45 am start CHEMISTRY HL - Paper 1 (1h) CHEMISTRY HL - Paper 2 (2h 15m) CHEMISTRY SL - Paper 1 (45m) CHEMISTRY SL - Paper 2 (1h 15m) DESIGN TECHNOLOGY HL - Paper 1 (1h) DESIGN TECHNOLOGY SL - Paper 1 (45m) DESIGN TECHNOLOGY HL/SL-Paper 2 (1h 30m) ESS SL - Paper 1 (1h)	MCNA MCNA MCNA MCNA MCNA MCNA MCNA MCNA	12:30 pm start English A LITERATURE HL - Paper 1 (2h) English A LITERATURE SL - Paper 1 (1h 30m)	MCNA MCNA
Thurs 24.8.17	8:45 am start English A LITERATURE HL - Paper 2 (2h) English A LITERATURE SL - Paper 2 (1h 30m)	MCNA MCNA	12:30 pm start FRENCH B HL - Paper 1 (1h 30m) FRENCH B SL - Paper 1 (1h 30m) GERMAN B SL - Paper 1 (1h 30m) JAPANESE B SL - Paper 1 (1h 30m) JAPANESE A SL – Paper 1 (1h 30mins)	MCNA MCNA MCNA MCNA MCNA
Fri 25.8.17	8:45 am start FRENCH B HL - Paper 2 (1h 30m) FRENCH B SL - Paper 2 (1h 30m) GERMAN B SL - Paper 2 (1h 30m) JAPANESE B SL - Paper 2 (1h 30m) JAPANESE A SL – Paper 2 (1h 30mins)	MCNA MCNA MCNA MCNA MCNA	12:30 pm start CHEMISTRY HL - Paper 3 (1h 15m) CHEMISTRY SL - Paper 3 (1h) DESIGN TECHNOLOGY HL - Paper 3 (1h 30m) ESS SL - Paper 2 (2h)	MCNA MCNA MCNA MCNA

2nd WEEK	MORNING SESSION	ROOM	AFTERNOON SESSION	ROOM
Mon 28.8.17	8:45 am start <i>HISTORY HL/SL - Paper 1 (1h)</i> <i>HISTORY HL/SL - Paper 2 (1h 30m)</i>	MCNA MCNA	12:30 pm start <i>BUSINESS MANAGEMENT HL - Paper 1 (2h 15m)</i> <i>BUSINESS MANAGEMENT SL - Paper 1 (1h 15m)</i> <i>MANDARIN @ SACS</i> <i>THEATRE @ MLC</i> <i>SEHS @ Newington</i>	MCNA MCNA
Tues 29.8.17	8:45 am start <i>BUSINESS MANAGEMENT HL-Paper 2 (2h 15m)</i> <i>BUSINESS MANAGEMENT SL-Paper 2 (1h 45m)</i> <i>MUSIC HL - Paper 1 (2h 30m)</i> <i>MUSIC SL - Paper 1 (2h)</i>	MCNA MCNA MCNA MCNA	12:30 pm start <i>HISTORY HL - Paper 3 (2h 30m)</i>	MCNA
Wed 30.8.17	8:45 am start <i>BIOLOGY HL - Paper 1 (1h)</i> <i>BIOLOGY HL - Paper 2 (2h 15m)</i> <i>BIOLOGY SL - Paper 1 (45 mins)</i> <i>BIOLOGY SL - Paper 2 (1h 15m)</i>	MCNA MCNA MCNA MCNA	12:30 pm start <i>MATHS STUDIES SL - Paper 1 (1h 30m)</i> <i>MATHS HL - Paper 1 (2h)</i> <i>MATHS SL - Paper 1 (1h 30m)</i>	MCNA MCNA MCNA
Thurs 31.8.17	8:45 am start <i>MATHS STUDIES SL - Paper 2 (1h 30m)</i> <i>MATHS HL - Paper 2 (2h)</i> <i>MATHS SL - Paper 2 (1h 30m)</i>	MCNA MCNA MCNA	12:30 pm start <i>PSYCHOLOGY HL/SL - Paper 1 (2 hrs)</i>	MCNA
Fri 1.9.17	8:45 am start <i>PSYCHOLOGY HL - Paper 2 (2h)</i> <i>PSYCHOLOGY HL - Paper 3 (1h)</i> <i>PSYCHOLOGY SL - Paper 2 (1h)</i>	MCNA MCNA MCNA	12:30 pm start <i>BIOLOGY HL - Paper 3 (1h 15m)</i> <i>BIOLOGY SL - Paper 3 (1h)</i>	MCNA MCNA

