



Assessment Policy & Procedures

Student Guide | Year 11, 2017 (PRELIMINARY HSC)



ST ANDREW'S
CATHEDRAL
SCHOOL
FOUNDED 1895

Welcome to your Preliminary HSC year

This guide is designed to provide students and parents with sufficient information so that they are able to:

- Plan and make adequate provisions for their Preliminary workload
- Understand the school and BOSTES requirements regarding assessment
- Know the responsibilities of the students and school during the Preliminary course.

Students must make a genuine attempt to complete course requirements. These requirements include students applying themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school. Teachers will use their professional judgment to determine whether a student has made a genuine attempt to complete these tasks.

St Andrew's Cathedral School desires for every learner to be engaged and growing every day. I look forward to working with both parents and students to realise this aim.



Mrs Eleni Tatsis
Director of Learning (BOSTES Year 11 &12)

Important Contacts

Director of Learning (BOSTES Year 11 &12) Eleni Tatsis etatsis@sacs.nsw.edu.au

Important Documents

The following documents can be obtained from the Student and Parent portal:

- Year 11 Illness and Misadventure Appeal Form (absent on day an assessment is sat/submitted)
- Year 11 Illness and Misadventure Appeal Form (before or during an assessment task)
- Variation to Assessment Task Form
- Assessment task cover sheet
- Notification of receipt of assessment task
- Glossary of key words

Important Dates

Assessment Blocks/Examinations	Monday 1 May 2017 – Friday 5 May 2017 Wednesday 31 August – Friday 8 September
Semester 1 Report	Late Term 2
Semester 2 report	Early Term 4
Parent Teacher Interviews	Tuesday 4 April 2017 Tuesday 24 October 2017

Rights and responsibilities of students undertaking the HSC Preliminary Course

You have certain rights and responsibilities when it comes to Preliminary assessments.

You have the right:

- To be informed about the assessment policies of the School and the Board of Studies, Teaching and Educational Standards NSW (BOSTES)
- To receive clear guidelines relating to the requirements of each assessment task
- To be told the due date of each assessment task at least two weeks in advance
- To receive feedback that assists you to review your work
- To query the marking for an individual task at the time it is returned to you

You also have the following responsibilities:

- To become familiar and follow the assessment policies and calendars set by the school
- To complete all tasks on time
- Not to engage in behaviour which could be considered cheating or malpractice, including plagiarism
- To ensure that all assessment work is your own or acknowledge the contribution of others
- To follow up any concerns you have with tasks at the time they are marked and returned

1. The nature and purpose of Assessment

Year 11 assessments are designed to determine how well students have achieved the outcomes for any given course. It allows for flexibility in the nature of assessment tasks and so tests a wider range of skills than is possible to test in an examination alone. It gives students credit for what they have achieved throughout their courses and reflects their overall performance during Year 11 more fairly and accurately than a single examination would do.

The assessments that determine the grade at the end of Year 11 for each course are comprised of examinations and a range of class based tasks. These may include research work and analysis of findings, oral presentations, practical work or traditional pen and paper tests.

If for some reason a task or part of a task proves to be invalid, the task may need to be discarded, either partially or in its entirety, or a new task may be needed with sufficient notice being given to students in writing.

2. Why do I have to complete my Assessment Tasks and classwork?

A student's work must be consistent and of as high a standard as possible throughout the entire Preliminary course in both assessment and non-assessment tasks. Non-assessment tasks must be completed for the following reasons:

- They prepare students for assessment tasks and exams
- They supplement work done in class

It is vital that all assessment tasks (or replacement tasks) be completed so that students can be shown to have met the outcomes of the course. If students do not complete assessment or non-assessment work related to the course, they risk losing the Head of School's certification that they have shown acceptable participation and application in the course. This may lead to them not being awarded the subject concerned at the Preliminary level. This in turn could mean that they are not eligible to proceed to the Higher School Certificate as they have not completed the minimum twelve Preliminary units.

Students who do not complete all assessment tasks at school (or replacement assessment tasks) will not be eligible to receive a prize for coming top of the course for which tasks are missing.

Students who do not complete all assessment tasks at school (or replacement assessment tasks) will not be eligible to be Dux of Year 11.

3. Assessment Notification

Assessment notifications will be uploaded to the Student and Parent Portal and will include a description of the task, its scope, form, timing, duration, outcomes to be assessed and the marking guidelines/criteria. This will be at least two weeks before the task. Teachers will also explain the task to students. Students must monitor the School website regularly for updated information regarding assessment tasks.

If it is necessary to change the date of an assessment task, students will be given formal written notification of the change of date that includes the new date of the assessment task, an acknowledgment of receipt/acceptance of the change for each student to sign and return to the class teacher and the usual minimum of two weeks written notice if the task is to be brought forward.

4. If you are absent from School when Assessment information is given out

Assessment notifications will be uploaded to the Student and Parent Portal. If you are absent when assessment information is given out it is your responsibility to locate and read this information when you return. You should also seek clarification about the task from your teacher.

5. Procedure for submitting Assessment Tasks

Assessment tasks must be submitted according to the details provided on the Assessment Notification sheet. The Director of Learning (BOSTES Year 11 & 12) is the only person authorised to give a student an extension for an assessment task

Where a *Receipt of Assessment Task* is issued for the submission of assessment tasks, students must ensure that the details on the form are correct, that it is signed by a staff member at the time an assessment task is submitted and retain their *Receipt of Assessment Task* as evidence of submitting the task.

When assessment tasks are completed in class, students must remain in the room until all work is collected from each student, and be responsible for ensuring all work is handed in. Any work that is not handed in at the end of the assessment task, and then submitted by the student after leaving the room where the task was held, will not be marked.

Students **MUST** keep a copy of each and every assessment task submitted in case a student is called upon to resubmit a task or to provide photographic evidence that they have completed a task. If a student cannot meet this condition they may be penalised

6. Penalties for non-attendance at/late submission of Assessment Tasks?

Students absent on the day that an assessment is due must make arrangements for the task to be delivered or emailed to the school by 9am on the due date and get a valid medical certificate supporting their absence.

Students submitting an assessment task one day late (with no acceptable reason) will receive a penalty of 20% of the maximum marks allocated for the task. Students submitting an assessment task more than one day late (with no acceptable reason) will be awarded zero for the task.

Assessment tasks awarded a zero score must still be completed to ensure the student satisfies the minimum outcomes and so completes the course. If a course is incomplete the student may be ineligible to proceed to the Higher School Certificate as they have not completed Preliminary requirements.

7. If you are absent on the day of an Assessment Task/Examination

Students absent from an assessment task or examination due to illness or misadventure must:

- Advise the Director of Learning (BOSTES Year 11 & 12) of your absence on the morning of the day of the task/examination
- Obtain a medical certificate that covers the day of the assessment/examination and any extra time taken
- Submit an Illness and Misadventure Form along with the original copy of the medical certificate on the first day of return to school to the Director of Learning (BOSTES Year 11 & 12)
- An Illness and Misadventure Appeal accompanied by a Medical Certificate must be sent to the Director of Learning (BOSTES Year 11 & 12) within one week of the set date of the Assessment Task being sat / submitted even if the student has not returned to school
- Students **MUST** contact the Director of Learning (BOSTES Year 11 & 12) for missed Semester 1 Examinations or Semester 2 Examinations or the Leader of Learning for all other missed assessment tasks by recess on the day of their return to school and sit for the replacement task provided by the relevant Department, as directed as soon as possible after their return to school
- In most cases, there will be a limit of five school days after the scheduled date of a task or the completion of the Examination Period in which a student can obtain marks from a replacement task. Once this limit has been reached, a student with an appropriate medical certificate may be awarded an estimate, based on the results of similar assessment tasks

8. Illness and Misadventure before/during an Assessment Task

If a student is ill before they sit an Assessment Task, they must:

- Obtain an Illness and Misadventure Form before they sit the task
- Hand the Illness and Misadventure Form to the task supervisor before the task
- Obtain a Medical Certificate on the day of the task
- Submit an Illness and Misadventure Form along with the original copy of the medical certificate on the first day of return to school to the Director of Learning (BOSTES Year 11 & 12)

If a student becomes ill during an examination or in-class assessment task, or is unable to complete an examination (for whatever reason), the student must:

- Bring the matter to the attention of the teacher / examination supervisor at the time of the examination or task. The teacher/examination supervisor will fully document the circumstances and inform the Director of Learning (BOSTES Year 11 & 12)
- Obtain a medical certificate that day which explains the illness
- Submit an Illness and Misadventure Form along with the original copy of the medical certificate on the first day of return to school to the Director of Learning (BOSTES Year 11 & 12)

If a student feels that they have been disadvantaged in any way during an in-class assessment task, they must:

- Bring the matter to the attention of the teacher / examination supervisor at the time of, or immediately after, the examination or task. The teacher / examination supervisor will fully document the circumstances and inform the Director of Learning (BOSTES Year 11 & 12)
- Submit an Illness and Misadventure Form by the next school day to the Director of Learning (BOSTES Year 11 & 12)

9. Illness/ Misadventure

The illness/misadventure appeals process is designed for cases where, because of illness or misadventure, your performance in an assessment task is not a good measure of your achievement. It does not cover:

- Difficulties in preparation or loss of preparation time
- Misreading of a schedule or timetable
- Misreading of examination or task instructions
- Long-term illness unless there is evidence of a sudden recurrence during a task or
- Conditions for which you have been granted Internal Assessment Support, unless you experience further difficulties

10. Acceptable reasons for non-attendance at/late submission of Assessment Tasks

The only satisfactory reasons for non-attendance at, or late submission of, assessment tasks are:

- Illness on the day the task is sat/submitted as evidenced by a medical certificate
- Special Leave granted by the Director of Learning (BOSTES Year 11 & 12) before the date of the assessment task
- Misadventure (accidents or extreme non-medical problems that can be documented, major transport delays that can be verified)

11. Unacceptable reasons for non-attendance at/late submission of Assessment Tasks

The following are not acceptable reasons for non-attendance at, or late submission of, assessment tasks:

- Any type of computer/printer malfunction (be sure your work is backed up or emailed to school every time you leave the computer, regardless of whether it is finished or not)
- Illness without a medical certificate presented on the first day of return to School
- Illness with a medical certificate provided by a relative of the student
- Lateness due to minor transport problems (you must allow for variations in time of travel)
- Lateness due to sleeping in
- Early/late holidays
- Loss of task
- An extension/permission to be absent granted by anyone other than the Director of Learning (BOSTES Year 11 & 12)

Compensation should not be expected during the marking of assessment tasks or upon completion of all tasks for factors including:

- Prolonged illness
- Long-term domestic problems
- Holiday trips which affect preparation or performance on a task
- Computer/printer malfunction

NB – Students must attend school for the full day on the day that an assessment task is due. If a student is absent for a part of the school day and arrives late at school to either hand in an assessment task or complete an in-class assessment, they must submit a valid medical certificate.

Notes about Medical Certificates

- Must be written by a Medical Practitioner
- Cannot be provided by someone who is a relative of the student
- Must be written on the day of (or the day/s prior to) the missed task
- Must not be dated retrospectively
- Must cover the entire period of the student's absence
- Should indicate the nature of the illness –a 'medical condition' or 'unfit for school' will not suffice
- Must be submitted on the first day that a student returns to school

If for any reason you cannot obtain a Medical Certificate on or before the day of an Assessment Task, you must contact the Director of Learning (BOSTES Year 11 & 12) on or before the day of the task to explain the reason and make appropriate arrangements.

12. Special leave/exemptions

Students should only apply for Special Leave in the most extraordinary circumstances. A family holiday or travel plans would not be deemed as appropriate reason for Special Leave. Except in the case where a student is attending an approved school activity, students need to submit a *Variation to Assessment Task Form* to the Director of Learning (BOSTES Year 11 & 12) for any reason for which a student knows ahead of time that they will miss an Assessment Task. Application should be made at least 2 weeks prior to the leave being taken or failing that, as soon as it is known that a student will miss an Assessment Task.

Should Special Leave be granted, in-class Assessment Tasks will be rescheduled in consultation with the Leader of Learning. Other Assessment Tasks will need to be submitted before the student goes on leave.

The possible effect of such leave on any Assessment Task will not constitute reason for a misadventure claim.

Failure to submit a *Variation to Assessment Task Form* may result in a zero award for any missed Assessment Tasks.

13. Criteria for satisfactorily completing a course

A student will be considered to have satisfactorily completed a course for HSC if they have:

- Followed the course developed or endorsed by the Board
- Applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school
- Achieved some or all of the course outcomes.

14. Unsatisfactory completion - Warning Letters and 'N' determination

If a penalty is incurred or a zero mark is awarded for an assessment task, a Warning Letter will be sent to the student's parent/guardian by the Leader of Learning. If a student fails to complete the tasks outlined on the Warning Letter by the due date, a further Warning Letter will be issued.

BOSTES requires schools to issue students with official warnings in order to give them the opportunity to redeem themselves. A minimum of two course-specific warnings must be issued prior to a final 'N' (non-completion of course) determination being made for a course. An 'N' determination will mean that the course will not be listed on the student's RoSA and may affect the student's eligibility for progression to HSC studies.

15. Academic honesty: procedures relating to malpractice

Academic honesty is very important in all aspects of life and is an essential part of academic research. Malpractice is a dishonest behaviour by a student that allows them to gain an unfair advantage over others. It includes, but is not limited to:

- Copying, buying, stealing or borrowing part or all of someone else's work and presenting it as their own
- Using material directly from books, journals, CDs or the internet without acknowledging the source
- Submitting work that contains a large and unacknowledged contribution from another person such as a parent, tutor, coach or author
- Paying someone to write or prepare material that is associated with a task, such as process diaries, logs or journals.

If a student or students are suspected of malpractice, they may be interviewed by the Teacher of the Course and the Leader of Learning. In such cases, students will be required to provide evidence that all unacknowledged work is entirely their own. Such evidence might include, but is not limited to the student:

- Providing evidence of and explaining the process of their work, which might include diaries, journals or notes, working plans or sketches, and progressive drafts to show the development of their ideas;
- Answering questions regarding the assessment task, examination or submitted work under investigation, to demonstrate their knowledge, understanding and skills.

Where malpractice is established to have occurred, the student will be awarded zero for the applicable section/s of the task. If students refuse to cooperate in this process, malpractice will, by default, be deemed to have occurred.

If the results of an assessment task are found to be invalid or unreliable for the entire cohort due to malpractice, then an alternative assessment task may be given, at the discretion of the Director of Learning (BOSTES Year 11 & 12).

16. Can I appeal against the marking of an Assessment?

A student may only query the result of an assessment task at the time it is returned. Once an assessment task has left the classroom no query is possible.

If the result of an assessment task is queried with the teacher as soon as it is returned and the student is not satisfied with the response, it may then be raised outside the classroom with the relevant Leader of Learning within one week of being returned. If the Leader of Learning has not been able to resolve the problem it will then go to the Director of Learning (BOSTES Year 11 & 12). If this occurs, the Director of Learning (BOSTES Year 11 & 12) will work with the relevant Leader of Learning to review the process by which the mark was determined.

If a student is not satisfied with the result of the review, he/she may appeal to have the process by which the mark was determined further reviewed by the Assessment Review Panel.

17. Feedback given to students on their performance in assessment tasks

Students will receive clear feedback on their performance in assessment tasks. Such feedback should indicate:

- The outcomes that students have and have not attained;
- The relative position of students in the cohort for that subject; and
- Suggestions as to how performance could be improved.

The Semester 1 and Semester 2 Reports will indicate the student's performance in assessment tasks up until that point and will show the rank for each of those tasks.

18. Assessment Review Panel

The Assessment Review Panel may consist of the Director of Learning (BOSTES Year 11 & 12), the Head of Senior College and one Leader of Learning. The Assessment Review Panel investigates issues of concern about assessments that have not yet been resolved. Their main role is to ensure that the school has fulfilled the aims of Preliminary HSC assessment and followed the School's policy and procedures accurately. Decisions made by the Assessment Review Panel will be final for the school, however, students have the right of appeal to BOSTES at the end of the course if they feel that the BOSTES standards have not been followed.

19. Disability Provisions

Alternative assessment strategies may be used for students with special education needs. Disability provisions for assessment tasks may also be granted upon an application to BOSTES at the end of the preliminary course.

The student is responsible for ensuring that approved support is provided for individual assessment tasks. The student must see the Head of Enrichment and Learning Department a minimum of one week before the task. If this does not happen, support cannot be guaranteed for that task. The Head of Enrichment and Learning Department will organise approved support for all examinations.

20. Accelerated Students

Accelerated students will be required to complete all assessment tasks in the normal time frame. They may require flexibility in the order and timing of assessment tasks. Accelerated students are eligible to receive a prize for first in course for any course, in the year that the course is undertaken and are also eligible to be Dux of the Year.

21. Students joining a course late

Marks for missed assessment tasks for students who arrive at St Andrew's Cathedral School after the Preliminary assessment program has commenced and before the end of Term 2 will be estimated at the completion of the course based on the performance of the student in all tasks since their date of commencement.

22. Zero Awards

Zero awards may be given in the following circumstances:

- A student is absent from an assessment task, and has not provided acceptable evidence to justify that absence on the first day of return to School
- A student submits an assessment task more than one day late
- A student has behaved in manner that is deemed to have adversely affected the performance of others during the sitting of an assessment task or examination
- A student has provided a false explanation for the late submission of an assessment task
- A student submits an altered medical certificate
- A student is deemed to have breached principles of academic integrity and ethical scholarship as outlined in the *Academic Code of Honour*
- A student has engaged in any form of malpractice
- A student has made a non-serious attempt at a task. Such attempts include answers containing frivolous or objectionable material or answers in a language other than English (unless specifically instructed to do so)

23. RoSA Grading

A student will receive a Grade of A to E for Preliminary courses satisfactorily completed on their Record of School Achievement (RoSA). This grade will be based on their performance in assessment tasks throughout the course.

Each course has internal assessment tasks with various weightings in accordance with BOSTES. A student's final Preliminary Assessment Mark for a course is the combination of the weighted assessment tasks.

These results are then compared to Course Performance Descriptors specified and Work Samples provided for each course and Grades are determined.

24. RoSA Grade Appeals

Students may obtain their final Grade for each course from Students Online on the date specified by BOSTES.

A student may query the Grade for a course if it seems inaccurate. This query should be submitted in writing with evidence to the Principal before the date specified by BOSTES. A school review will examine the administrative procedures used by the school only, and will not revise the marks awarded for individual assessment tasks. In order to be successful in such an appeal, a student would need to substantiate that the grade(s) awarded in the course(s) was inconsistent with the progressive reporting from the school. The student will be notified of the outcome of their appeal by the Principal. If the student is dissatisfied with the school review, an appeal may be lodged with BOSTES concerning the conduct of the school review only.

PRELIMINARY ASSESSMENT PROGRAMME BY COURSE

Ancient History

WB 13 March 2017	Source Annotation Task (Hand-In)	25%
WB 22 May 2017	Historical Investigation (Hand-In)	40%
WB 28 August 2017	Semester 2 Examination	35%

Biology

WB 20 February 2017	Ecology Field Report (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 28 August 2017	Practical Task (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	30%

Business Studies

WB 27 March 2017	In-class Report - Nature of Business (In-Class)	25%
WB 1 May 2017	Semester 1 Examination	20%
WB 12 June 2017	Research-based Response - Business Management (In-Class)	25%
WB 28 August 2017	Semester 2 Examination	30%

Chemistry

WB 6 March 2017	Research Task (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 28 August 2017	Practical Task (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	30%

Christian Development

WB 7 August 2017	Ethical Issues Paper (Hand-In)	100%
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Design & Technology

WB 3 April 2017	Individual Project 1 (Hand-In)	20%
WB 22 May 2017	Research Task (Hand-In)	25%
WB 14 August 2017	Individual Project 2 (Hand-In)	30%
WB 28 August 2017	Semester 2 Examination	25%

Drama

WB 20 March 2017	Realism Monologue Performance (Hand-In & In-Class Performance)	30%
WB 12 June 2017	Playbuilding Group: Devised Non-Realism Performance (Hand-In/Public Performance)	30%
WB 14 August 2017	Elements of Production (Hand-In)	20%
WB 28 August 2017	Semester 2 Examination	20%

Earth and Environmental Science

WB 3 April 2017	Topic Test (In-Class)	20%
WB 8 May 2017	Field Report (Hand-In/In-Class)	20%
WB 19 June 2017	Practical (In-Class)	25%
WB 28 August 2017	Semester 2 Examination	35%

Economics

WB 13 March 2017	Short Answers Skills (In-Class)	25%
WB 1 May 2017	Semester 1 Examination	20%
WB 12 June 2017	Research Paper (In-Class/Hand-In)	25%
WB 28 August 2017	Semester 2 Examination	30%

English Advanced

WB 27 February 2017	Area of Study: Oral Task (In-Class)	15%
WB 1 May 2017	Semester 1 Examination	25%
WB 12 June 2017	Elective B – Listening Task (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	30%

English Standard

WB 27 February 2017	Area of Study: Oral Task (In-Class)	15%
WB 1 May 2017	Semester 1 Examination	25%
WB 12 June 2017	Elective A – Listening Task (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	30%

English As A Second Language

WB 6 March 2017	Journeys Table and Paragraphs (Hand-In/In-Class)	20%
WB 1 May 2017	Journeys Reading, Essay and Listening Task (In-Class)	20%
WB 19 June 2017	Module A - Poetry Oral (In-Class)	25%
WB 28 August 2017	Semester 2 Examination	35%

English Extension 1

WB 20 March 2017	Imaginative Task (In-Class)	30%
WB 5 June 2017	Seminar: Text, Culture and Values (In-Class)	40%
WB 28 August 2017	Semester 2 Examination	30%

French Continuers

WB 13 March 2017	Speaking (In-Class)	10%
WB 1 May 2017	Semester 1 Examination	40%
WB 28 August 2017	Semester 2 Examination	50%

Geography

WB 20 March 2017	Fieldwork Report (In-Class)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 24 July 2017	Senior Geography Project (Hand-In)	30%
WB 28 August 2017	Semester 2 Examination	30%

German Continuers

WB 13 March 2017	Speaking (In-Class)	10%
WB 1 May 2017	Semester 1 Examination	40%
WB 28 August 2017	Semester 2 Examination	50%

Japanese Continuers

WB 13 March 2017	Speaking (In-Class)	10%
WB 1 May 2017	Semester 1 Examination	40%
WB 28 August 2017	Semester 2 Examination	50%

Legal Studies

WB 27 March 2017	Research Report (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 24 July 2017	Research Essay (In-Class)	20%
WB 28 August 2017	Semester 2 Examination	40%

Mathematics

WB 1 May 2017	Semester 1 Examination	30%
WB 24 July 2017	Common In-Class Test (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	40%

Mathematics General

WB 1 May 2017	Semester 1 Examination	30%
WB 24 July 2017	Common In-Class Test (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	40%

Mathematics Extension 1

WB 1 May 2017	Semester 1 Examination	30%
WB 24 July 2017	In-Class Test (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	40%

Modern History

WB 20 March 2017	Source Annotation Task (In-Class)	25%
WB 5 June 2017	Historical Investigation (Hand-In)	40%
WB 28 August 2017	Semester 2 Examination	35%

Music 1

WB 1 May 2017	Journal Submission (Hand-In)	25%
WB 12 June 2017	Composition Task (Hand-In)	25%
WB 31 July 2017	Journal Submission (Hand-In)	15%
WB 28 August 2017	Semester 2 Examination	35%

Music 2

WB 1 May 2017	Journal Submission (Hand-In)	30%
WB 31 July 2017	Composition and Portfolio (In-Class/Hand-In)	35%
WB 28 August 2017	Semester 2 Examination	35%

Personal Development, Health & Physical Education (PDHPE)

WB 20 March 2017	Better Health for Individuals Task (Hand-In)	30%
WB 15 May 2017	Response to First Aid Scenarios (In-Class)	30%
WB 28 August 2017	Semester 2 Examination	40%

Physics

WB 13 March 2017	Research Task (Hand-In)	30%
WB 5 June 2017	First Hand Investigation and Lab Report (In-Class/Hand-In)	30%
WB 28 August 2017	Semester 2 Examination	40%

Society & Culture

WB 3 April 2017	Research and Report Task (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	30%
WB 24 July 2017	Oral Task (In-Class/Hand-In)	20%
WB 28 August 2017	Semester 2 Examination	30%

Software Design & Development

WB 3 April 2017	Online Discussion and Programming Examination (In-Class)	20%
WB 12 June 2017	Individual Design Project (Hand-In)	30%
WB 14 August 2017	Group Project (Hand-In)	20%
WB 28 August 2017	Semester 2 Examination	30%

Spanish Beginners

WB 13 March 2017	Speaking (In-Class)	10%
WB 1 May 2017	Semester 1 Examination	50%
WB 28 August 2017	Semester 2 Examination	40%

Studies of Religion I

WB 6 March 2017	2 Parts: Oral/Viva Voce & Written Response to Stimulus (Hand-In)	20%
WB 29 May 2017	Research and Presentation (In-Class/Hand-In)	40%
WB 28 August 2017	Semester 2 Examination	40%

Studies of Religion II

WB 20 March 2017	Religious Tradition Studies: Judaism Research Report (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 7 August 2017	Research and Oral Presentation (Hand-In)	20%
WB 28 August 2017	Semester 2 Examination	40%

Textiles and Design

WB 6 March 2017	Burn and Design (In-Class)	25%
WB 22 May 2017	Apparel Design Project and Portfolio (Hand-In)	25%
WB 19 June 2017	Technology Research (In-Class)	15%
WB 28 August 2017	Semester 2 Examination	35%

Visual Arts

WB 3 April 2017	Artmaking Submission: 10 Representations of a Found Object (Hand-In)	20%
WB 1 May 2017	Semester 1 Examination	20%
WB 14 August 2017	Artmaking Submission: Collection of Personal Artworks (Hand-In)	30%
WB 28 August 2017	Semester 2 Examination	30%

PRELIMINARY ASSESSMENT CALENDAR

TERM 1 ~ 2017

Week 4 - Beginning 20 February 2017 (School Photo Day 21 Feb; Musical 22 Feb)

Biology	Ecology Field Report (Hand-In)	20%
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Week 5 - Beginning 27 February 2017

English Advanced	Area of Study: Oral Task (In-Class)	15%
English Standard	Area of Study: Oral Task (In-Class)	15%

Week 6 - Beginning 6 March 2017

Chemistry	Research Task (Hand-In)	20%
English as a Second Language	Journeys Table and Paragraphs (Hand-In/In-Class)	20%
Studies of Religion I	2 Parts: Oral/Viva Voce & Written Response to Stimulus (Hand-In)	20%
Textiles & Design	Burn and Design (In-Class)	25%

Week 7 - Beginning 13 March 2017

Ancient History	Source Annotation Task (Hand-In)	25%
Economics	Short Answers Skills (In-Class)	25%
French Continuers	Speaking (In-Class)	10%
German Continuers	Speaking (In-Class)	10%
Japanese Continuers	Speaking (In-Class)	10%
Physics	Research Task (Hand-In)	30%
Spanish Beginners	Speaking (In-Class)	10%

Week 8 - Beginning 20 March 2017

Drama	Realism Monologue Performance (Hand-In/In-Class/Performance)	30%
English Extension 1	Imaginative Task (In-Class)	30%
Geography	Fieldwork Report (In-Class)	20%
Modern History	Source Annotation Task (In-Class)	25%
PDHPE	Better Health for Individuals Task (Hand-In)	30%
Studies of Religion II	Religious Tradition Studies: Judaism Research Report (Hand-In)	20%

Week 9 - Beginning 27 March 2017

Business Studies	In-class Report - Nature of Business (In-Class)	25%
Legal Studies	Research Report (Hand-In)	20%

Week 10 - Beginning 3 April 2017

Design & Technology	Individual Project 1 (Hand-In)	20%
Earth and Environmental Science	Topic Test (In-Class)	20%
Society & Culture	Research and Report Task (Hand-In)	20%
Software Design & Development	Online Discussion and Programming Examination (In-Class)	20%
Visual Arts	Artmaking Submission: 10 Representations of a Found Object (Hand-In)	20%

TERM 2 ~ 2017

Week 1 - Beginning 24 April 2017 – No Assessments

Week 2 - Beginning 1 May 2017

Biology	Semester 1 Examination	20%
Business Studies	Semester 1 Examination	20%
Chemistry	Semester 1 Examination	20%
Economics	Semester 1 Examination	20%
English Advanced	Semester 1 Examination	25%
English Standard	Semester 1 Examination	25%
English as a Second Language	Journeys Reading, Essay and Listening Task (In-Class)	20%
French Continuers	Semester 1 Examination	40%
Geography	Semester 1 Examination	20%
German Continuers	Semester 1 Examination	40%
Japanese Continuers	Semester 1 Examination	40%
Legal Studies	Semester 1 Examination	20%
Mathematics	Semester 1 Examination	30%
Mathematics General	Semester 1 Examination	30%
Mathematics Extension 1	Semester 1 Examination	30%
Music 1	Journal Submission (Hand-In)	25%
Music 2	Journal Submission (Hand-In)	30%
Society & Culture	Semester 1 Examination	30%
Spanish Beginners	Semester 1 Examination	50%
Studies of Religion II	Semester 1 Examination	20%
Visual Arts	Semester 1 Examination	20%

Week 3 - Beginning 8 May 2017

Earth and Environmental Science	Field Report (Hand-In/In-Class)	20%
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Week 4 - Beginning 15 May 2017

PDHPE	Response to First Aid Scenarios (In-Class)	30%
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Week 5 - Beginning 22 May 2017

Ancient History	Historical Investigation (Hand-In)	40%
Design & Technology	Research Task (Hand-In)	25%
Textiles & Design	Apparel Design Project and Portfolio (Hand-In)	25%

Week 6 - Beginning 29 May 2017

Studies of Religion I	Research and Presentation (In-Class/Hand-In)	40%
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Week 7 - Beginning 5 June 2017

English Extension 1	Seminar: Text, Culture and Values (In-Class)	40%
Modern History	Historical Investigation (Hand-In)	40%
Physics	First Hand Investigation and Lab Report (In-Class/Hand-In)	30%

Week 8 - Beginning 12 June 2017

Business Studies	Research-based Response - Business Management (In-Class)	25%
Drama	Playbuilding Group: Devised Non-Realism Performance (Hand-In/Public Performance)	30%
Economics	Research Paper (In-Class/Hand-In)	25%
English Advanced	Elective B – Listening Task (In-Class)	30%
English Standard	Elective A – Listening Task (In-Class)	30%
Music 1	Composition Task (Hand-In)	25%
Software Design and Development	Individual Design Project (Hand-In)	30%

Week 9 - Beginning 19 June 2017

Earth and Environmental Science	Practical (In-Class)	25%
English as a Second Language	Module A - Poetry Oral (In-Class)	25%
Textiles and Design	Technology Research (In-Class)	15%

TERM 3 ~ 2017**Week 1 - Beginning 17 July 2017****Week 2 - Beginning 24 July 2017**

Geography	Senior Geography Project (Hand-In)	30%
Legal Studies	Research Essay (In-Class)	20%
Mathematics	Common In-Class Test (In-Class)	30%
Mathematics General	Common In-Class Test (In-Class)	30%
Mathematics Extension 1	In-Class Test (In-Class)	30%
Society & Culture	Oral Task (In-Class/Hand-In)	20%

Week 3 - Beginning 31 July 2017

Music 1	Journal Submission (Hand-In)	15%
Music 2	Composition and Portfolio (In-Class/Hand-In)	35%

Week 4 - Beginning 7 August 2017

Christian Development	Ethical Issues Paper (Hand-In)	100%
Studies of Religion II	Research and Oral Presentation (Hand-In)	20%

Week 5 - Beginning 14 August 2017

Design & Technology	Individual Project 2 (Hand-In)	30%
Drama	Elements of Production (Hand-In)	20%
Software Design and Development	Group Project (Hand-In)	20%
Visual Arts	Artmaking Submission: Collection of Personal Artworks (Hand-In)	30%

Week 6 - Beginning 21 August 2017 – No Assessments

Week 7 - Beginning 28 August 2017 (Examinations start on Wednesday 30 August)

Ancient History	Semester 2 Examination	35%
Biology	Semester 2 Examination	30%
Biology	Practical Task (In-Class)	30%
Business Studies	Semester 2 Examination	30%
Chemistry	Semester 2 Examination	30%
Chemistry	Practical Task (In-Class)	30%
Design & Technology	Semester 2 Examination	25%
Drama	Semester 2 Examination	20%
Earth and Environmental Science	Semester 2 Examination	35%
Economics	Semester 2 Examination	30%
English Advanced	Semester 2 Examination	30%
English Standard	Semester 2 Examination	30%
English as a Second Language	Semester 2 Examination	35%
English Extension 1	Semester 2 Examination	30%
French Continuers	Semester 2 Examination	50%
Geography	Semester 2 Examination	30%
German Continuers	Semester 2 Examination	50%
Japanese Continuers	Semester 2 Examination	50%
Legal Studies	Semester 2 Examination	40%
Mathematics	Semester 2 Examination	40%
Mathematics General	Semester 2 Examination	40%
Mathematics Extension 1	Semester 2 Examination	40%
Modern History	Semester 2 Examination	35%
Music 1	Semester 2 Examination	35%
Music 2	Semester 2 Examination	35%
PDHPE	Semester 2 Examination	40%
Physics	Semester 2 Examination	40%
Society & Culture	Semester 2 Examination	30%
Software Design and Development	Semester 2 Examination	30%
Spanish Beginners	Semester 2 Examination	40%
Studies of Religion I	Semester 2 Examination	40%
Studies of Religion II	Semester 2 Examination	40%
Textiles and Design	Semester 2 Examination	35%
Visual Arts	Semester 2 Examination	30%

Week 8 - Beginning 4 September 2017

 Semester 2 Examinations continue

 End of assessments

St Andrew's:

Located in the heart of Sydney's CBD, St Andrew's is an independent, Anglican and coeducational school for students in Kindergarten to Year 12.

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