Student Technology Usage Policy
St. Andrew’s Cathedral School

This policy covers the use of School-owned and student-owned devices, the provided network and access and the related activity generated by use of devices and services.

St Andrew’s Cathedral School encourages the appropriate use of a range of devices, resources and services for the enhancement and enrichment of learning.

It is expected that students use all devices, resources and services in a safe, responsible, ethical and legal manner being respectful of the School and others.

Use of devices, resources and services is always at the discretion of School and staff.

In the use of devices, resources and services, students should:

- Consider the wholesomeness of information and images they search for and post online. Words or images that are obscene or offensive, such as pornography or racial vilification are unacceptable and contribute negatively to the digital identity created by a student.
- Be mindful of personal information they make available online, remembering that anyone can access and use information placed on the Internet.
- Be careful with managing and maintaining the secrecy of passwords.
- Take responsibility for the safety of their own devices. For example, they must carry their iPad to all classes and keep it secured in their locker or classroom at all other times during the day.
- Respect the privacy of others at all times. In classrooms or around the School photos should not be taken and/or published without permission from a member of staff.
- Never access another user’s account, social networking account(s) and email.
- Conduct relationships online with the same maturity, grace and justice expected at school. Bullying of any form is unacceptable (e.g. spreading rumours via social network sites, sending humiliating and abusive text or video messages) and will result in appropriate disciplinary action.
- Observe copyright restrictions and acknowledge sources when using information and images accessed on the Internet.
- Respect the property of others - vandalism is always inappropriate.
- Honour the privilege of access to IT facilities at SACS by refraining from degrading or disrupting equipment, software or network system performance.
- Students are not to use 3G/4G wireless hotspots or access or establish proxy sites such as VPN access.
- Not store inappropriate programmes or files, such as games or viruses, on their student account. Students accounts should also be managed regular and kept in order.
- Not publish, post, and/or text any events, conversations or materials that negatively affect the good name of SACS, its staff, students or parents.

I have read and understood my responsibilities for Technology Usage at School:

Name: _________________________________
Signature: _______________________________

Updated 21st November 2016